



**FEDERAL RESOURCES**  
CORPORATION

# SEWP V USERS' GUIDE

## PROGRAM ADVANTAGES FOR FEDERAL PROCUREMENT, SEWP V

- 1** is efficient for the procurement of any IT, cloud computing, healthcare IT product and product-based services.
- 2** is a flexible contract vehicle, with a very responsive program office.
- 3** has professional and business-like operations, reporting, and oversight.

Federal Resources Corporation (FRC) is proud to support federal government agencies and their authorized contractors as a prime contract holder of the Solutions for Enterprise-Wide Procurement (SEWP V) Government-Wide Acquisition Contract (GWAC).

FRC provides next-generation IT, Cloud Computing and Healthcare IT product and solutions, along with product-based engineering services through SEWP V to any DoD federal government agency CONUS or OCONUS (EMEA and PACRIM).



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# SEWP V

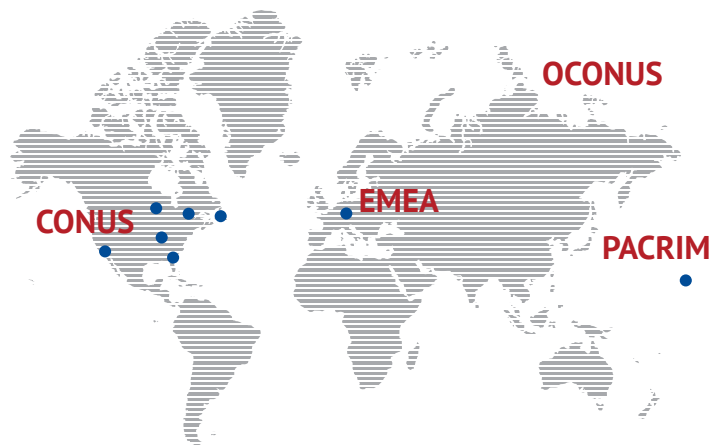
# NASA SEWP V CONTRACT

## NASA SEWP V GWAC

The NASA V GWAC provides the latest in Information Technology (IT) products and product-based services for all Federal Agencies. SEWP provides the best value and cost savings through innovative procurement tools and processes; premier customer service and outreach; and advocacy of competition and cooperation within the industry.

SEWP V adheres to FAR 16.5059(b) Fair Opportunity Clause which provides that each contractor shall be given fair opportunity to be considered for each order exceeding \$3,000 and issued under multiple award contracts. The FAR states that the method to obtain fair opportunity is at the discretion of the Contracting Officer (CO) and the CO must document the rationale for placement and price of each order. The SEWP on-line Quote Request Tool (QRT) will automatically include the contract holders within a selected Group based on a suggested source.

The SEWP V contract is for use by all Federal agencies and approved federal agency support service contractors. Contracting officers considering authorizing support service contractors should review the policy at FAR 51.101, and any agency specific guidance or policy.



## ABOUT FRC

FRC provides next-generation IT, Advanced Network Infrastructure, Cloud Computing and Healthcare IT product and solutions, along with product-based engineering services through SEWP V to any DOD federal government agency CONUS or OCONUS (EMEA and PACRIM).

Along with its Vendor Partners and Distributors, FRC offers a wide range of products, solutions and technology services.

FRC's NASA SEWP V contract went into effect May 1, 2015 and remains viable through April 2020. SEWP is an Office of Management and Budget (OMB) authorized GWAC, as per the Clinger-Cohen Act. It is a 10-year contract with a 5-year base and a 5-year option, and a contract ceiling of \$20 Billion. Started in 1992, the SEWP program is now in its fifth generation, as SEWP V.





## CONTRACT INFORMATION

**SEWP Delivery Orders (DOs) must be routed to the NASA SEWP Program Office:**  
**sewporders@sewp.nasa.gov** using the official SEWP cover sheet.

**Order Surcharge: SEWP has a 0.39% surcharge. The fee is included in the price of the products and is not separately listed on quotes.**

**NASA SEWP reserves the right to adjust all surcharge rates as the SEWP BOWL budget so requires.**

### SEND PURCHASE ORDERS TO:

SEWP PROGRAM OFFICE (PMO)  
FAX: 301.286.0317  
E-MAIL: [sewporders@sewp.nasa.gov](mailto:sewporders@sewp.nasa.gov)

## PLEASE INCLUDE

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1. Delivery order number
2. Quote from SEWP contract holder verifying the viability of the order
3. SEWP Fair Opportunity Form for orders over \$5 million
4. Date delivery order issued
5. SEWP contract number and contract holder's mailing address and phone number
6. Issuing and ship to office: agency name and mailing address
7. Total dollar amount of order
8. Contracting officer's signature and phone number
9. Date delivery order signed
10. Line items/pricing

### WHO CAN ORDER

The SEWP V contract is for use by all Federal Agencies and their authorized Federal Agency Contractors. Authorized contractors are able to buy directly from the SEWP V contract in support of other Federal Government Contracts. For Approval, the requesting Federal Agency CO should send a letter to the SEWP V Program Management Office (PMO) with the following information:

Authorizing Agency Name, and CO Name, Mailing Address, Phone/Fax number.

Contractor Name and Contract Number including Period of Performance.

A statement that the contractor is authorized to purchase from SEWP contracts in support of the above contract.

The CO's signature and date signed.

### MAIL ORIGINAL LETTERS TO PMO:

SEWP PMO  
10210 Greenbelt Road, Suite 210  
Lanham, MD 20706  
Fax: 301.286.0317  
E-mail: [sewporders@sewp.nasa.gov](mailto:sewporders@sewp.nasa.gov)



## FRC SEWP V

CONTRACTOR: Federal Resources Corporation dba  
AS GLOBAL  
CONTRACT NUMBER: NNG15SC61B  
NAICS: 541519  
CONTRACT ISSUE DATE: 5.01.2015  
CONTRACT EXPIRATION: 4.30.2020  
TAX ID: 54-1921369  
DUNS: 102932709  
CAGE: 1QBT0  
TERMS: NET 30 Days  
DELIVERY: 30 Days ARO

## FRC SEWP V

MAIN OFFICE NUMBER: 814-636-8020

Emily Kaiser, SEWP PM & DIRECTOR OF SALES  
814.636.8019  
ekaiser@fedresources.com

Johanna Forish, Deputy SEWP Program Manager  
814.636.8016  
jforish@fedresources.com

For more information and additional resources please  
visit FRC's SEWP website at [www.fedresources.com](http://www.fedresources.com)

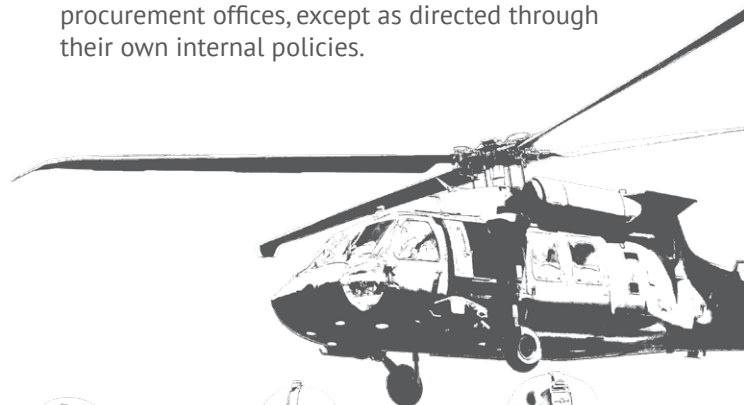
## FRC PMO CONTACTS

HELP LINE: 301-286-1478  
HELP DESK E-MAIL: [help@sewp.nasa.gov](mailto:help@sewp.nasa.gov) ORDERS  
FAX: 301-286-0317  
ORDERS E-MAIL: [sewporders@sewp.nasa.gov](mailto:sewporders@sewp.nasa.gov)  
PROGRAM MANAGER/COR: 301-614-7128  
ADDRESS: 10110 Greenbelt Road, Suite 200  
Greenbelt, MD 20770

## SEWP ORDERING PROCESS

The internal ordering process of each agency varies. The process and accompanying forms for purchase requests (PR) and DOs that are issued against a SEWP contract is defined by the issuing agency and not the NASA SEWP PMO. The typical process, however, is for an end-user to determine a requirement and generate a PR. The PR along with any necessary funding information is sent to that agency's procurement office which results in the issuance of a DO. Any valid Federal Agency DO form and the associated delivery order number may be used. The NASA SEWP PMO does not issue DOs - these must be issued through the issuing Agency's procurement office. The NASA SEWP PMO reviews, processes and tracks issued DOs and forwards them to the Contract Holder(s).

Some agencies have special requirements for issuing IT Delivery Orders. It is the issuing Agency's Contracting Officers' (COs/KOs) responsibility to be aware of any agency-specific policies regarding issuing orders via an existing contract vehicle and Government Wide Acquisition Contract. There are no requirements under the SEWP Contracts for issuing agencies to use other intermediary procurement offices, except as directed through their own internal policies.



For more information and  
additional resources please visit  
[www.sewp.nasa.gov](http://www.sewp.nasa.gov)

